

Site Evaluation Trip (SET) 4 (December 2000)

SCHEDULE

Depart U.S. (Los Angeles): 26 November 2000 (Sun)
Arrive at Brisbane: 28 November (Tue)

Depart: Brisbane: 29 November (Wed)
Arrive at Nauru: 30 November (Thu)

Depart Nauru: 01 December (Fri)
Arrive at Brisbane: 01 December (Fri)

Depart Brisbane: 02 December (Sat)
Arrive at Port Moresby: 02 December (Sat)

Depart Port Moresby: 03 December (Sun)
Arrive at Manus: 03 December (Sun)

Depart Manus: 06 December (Wed)
Arrive at Port Moresby: 06 December (Wed)

Depart Pot Moresby: 08 December (Fri)
Arrive at Sydney: 08 December (Fri)

Depart Sydney: 09 December (Sat)
Arrive at Albuquerque: 09 December (Sat)

TASKS

Brisbane:

1. Investigate Australian Bank Account (Westpac?)
2. Visit Australian BOM

Nauru:

1. Site
 - Site review
 - Find SAT card
 - Put posters on sign
2. Observers
 - Personnel meetings (Observers, security)
 - Observer training refresher
 - Review site documentation, procedures, CD-ROM
 - MTI from boat – Porch's email
3. Close out Cenpac ADaM2 account
4. Nauru IED meeting with Joe Cain, Andrew Kaierua
 - Island effect site
 - Need 1st Quarter statement with NPC included
 - Need 2nd quarter statement
 - Need 3rd quarter statement
 - Need itemized phone bill
 - Need clear Cenpac bill
 - General issues?
5. Nauru IED meeting with Joe Cain, Nicholas
 - Island effect site
 - Overtime billing
 - Training needs
 - Security personnel, uniforms
 - Observers' performance?
 - Andrew performance, observer duties
 - Nauru forecast from Fiji
 - General issues?
6. Meet with Joe Cain
 - Island effect site
 - New upcoming contract
 - General issues?
 - Where are donated computers?

Port Moresby:

1. NWS Bank account statements, receipts, audit
2. Staffing for 2 launches per day
3. Staffing in general
4. Training for Observers
5. HRPT repair (Schulz)

Manus:

1. Site
 - Site review.
 - Review site documentation, procedures, CD-ROM.
 - Drop off fax cartridge, video
 - Find SAT card
 - Put posters on sign
2. Observers, security personnel
 - Personnel meetings
 - Meet with Francis on Observer performance.
 - Observer training refresher
 - E-Van RH high, door seems to be open
 - Set up Observer dinner time
3. Meet with school to determine books destination.
4. Pearse meeting
 - Ask if things are ok with ARM, etc.
 - Pearse receipts.
5. Telkom overhead phone line installation (Schulz)
6. Dinner with Observers to hand out training certificates
7. Courtesy call on Governor (Steve Pokawin)
8. Video to Francis.